

The Royal Scottish Country Dance Society (Perth and Perthshire Branch)

Trustees' Annual Report and Accounts for the Year Ended 30 April 2019

Scottish Charity Number SC024464

Current Trustees

Rod Purcell	Chairman	(Appointed September 2016)
	(and Highland Gateway)	
Vacant	Vice-Chairman	
Christopher Smith	Secretary	(Appointed September 2014)
Judith Borup	Treasurer	(Appointed September 2018)
Rhoda Purcell	Membership Sec.	(Co-opted September 2016)
Jane Rattray	Youth Co-ord.	(Co-opted 2011)
Hazel Ryan	Website	(Appointed September 2016)
Wanda Rodger		(Appointed September 2017)
Sue James		(Appointed September 2017)
Susan Black		(Appointed September 2017)
Allana Creighton		(Appointed September 2018)
Janice MacDonald		(Appointed September 2018)
John Armour		(Co-opted October 2018)

Contact Address

Secretary – Christopher Smith, 4 Jamieson Close, Perth, PH1 1SS. Cjs110@yahoo.co.uk.
01738 443568

Recruitment and Appointment of Trustees

Trustees are appointed or reappointed by the Members at the Annual General Meeting, which is held in September each year. Office Bearers are appointed or reappointed each year. Other Trustees are appointed on a rotational basis for periods of up to three years. The Trustees can also co-opt additional Trustees.

Governing Document

The Branch is an autonomous charitable unincorporated association of members of the Royal Scottish Country Dance Society. While the Branch has similar objects to, and associates with, the Society, it operates and carries out its administration and management independently. The Branch objects and administration arrangements are set out in the Constitution.

Charitable Objects

The objects, as set out in the Constitution, are:-

- a) to preserve and further the practice of traditional Scottish country dancing;
- b) to provide, or assist in providing, special education or instruction in the practice of Scottish country dancing;
- c) to promote the enjoyment and appreciation of Scottish country dancing by any suitable means;
- d) generally to do such things as are considered to be incidental or conducive to the attainment of the objects stated above.

Activities and Achievements

The 9 Spring Classes and 9 Summer Dances were again popular and thanks are due to the excellent musicians and teachers who agreed to participate. Numbers attending the Classes were the same as last year but a reduction in numbers attending the Dances led to a small overall deficit.

The Wednesday class suffered a large deficit this year due to the high cost of the hall and has since been moved to a more reasonably priced hall. The Thursday afternoon class had a small deficit and the Thursday evening class was in surplus. Overall attendances have been steady, similar total numbers to last year, and the classes have been very much enjoyed.

In October, two classes were held to learn dances from the new Book 52. These classes are much appreciated by all dancers. Again we were grateful to the teachers and musician for their key roles. Unfortunately, due to lack of numbers, these are in deficit.

The Children's class has managed to continue with a group of enthusiastic girls. They once again took part in a demonstration, joined by members from Branch classes, in the St John's Shopping Centre during the Society AGM weekend. Unfortunately a number of the girls will be leaving school so the future of the class is in doubt unless it can attract some new members.

The Perth Ball was held on Friday 12th April, 2019 at the Station Hotel. All 96 tickets were sold and it was thoroughly enjoyed by all who attended. Thanks are due to the Ball Sub Committee who worked very hard to make this such a success.

Branch membership for the year was: Adults 93; Life 8; Youth and Young adults 1.

Trustee Remuneration and Expenses

The Secretary took his honorarium for the year 2017 – 2018.

Reserves

The current reserves policy is restated below:

1. That reserves should be utilised to allow prices at Branch events to be maintained at an affordable and reasonable level whilst expanding Branch activities.
2. That sufficient funds, to cover the cost of running standard Branch events for one year, are in reserve as recommended by the Office of the Scottish Charity Regulator.(OSCR).
3. That the level of reserves and this policy is monitored and reviewed by the Trustees on an ongoing basis and shared with members at the AGM.

The current Trustees have reviewed the reserves policy and do not recommend any changes.



Judith Borup
Treasurer

20th May 2019

Registered as a Charity in Scotland - No. SC024464

**Receipts & Payments Account
For the Year to 30 April 2019**

	Note	2018/19 £	2017/18 £
Receipts			
Branch Subscriptions		580.00	606.00
Society Subscriptions		1752.00	1838.00
Charitable Activities	2	13715.55	12360.40
Bank Interest		2.77	2.73
Total Receipts		16050.32	14,807.13
Payments			
Society Subscriptions		1752.00	1838.00
Charitable Activities	2	14484.22	12118.95
Other Activities	3	420.39	688.52
Governance	4	1043.51	50.00
Total Payments		17700.12	14,695.47
Surplus / -Deficit for Period		-1649.80	111.66

Statement of Balances as at 30 April 2019

	Note	2018/19 £	2017/18 £
Bank and Cash in Hand			
Opening Balances		12137.62	12025.96
Surplus / -Deficit for Period		-1649.80	111.66
Closing Balances	5	10487.82	12137.62
Funds	5	10487.82	12137.62

Approved by the Trustees and signed on their behalf


Judith Borup
Treasurer

20th May 2019

Notes to the Accounts for the Year to 30 April 2019

1. Basis of Preparation

The Accounts have been prepared on a Receipts and Payments basis, summarising only those monies received and paid via the bank and in cash during the financial year.

2.a	Charitable Activities 2018/19	Receipts	Payments	Surplus /
		£	£	-Deficit £
	Tuesday Children's Class	482.50	745.00	-262.50
	Wednesday Class	1686.55	2605.00	-918.45
	Thursday Afternoon Class	1512.00	1573.00	-61.00
	Thursday Evening Class	2075.00	1662.50	412.50
	New Book Class	48.00	53.00	-5.00
	Spring Classes	1897.00	1320.71	576.29
	Summer Dances	3177.00	3935.71	-758.71
	Charity Dance	0.00	0.00	0.00
	Bi-annual Ball	2688.00	2589.30	98.70
	Perth book & CD	55.50	0.00	55.50
	Donations	94.00	0.00	94.00
	Total Charitable Activities	13715.55	14484.22	-768.67

2.b	Charitable Activities 2017/18	Receipts	Payments	Surplus /
		£	£	-Deficit £
	Children's Class	622.50	710.00	-87.50
	Wednesday Class	1725.50	1620.00	105.50
	Thursday Class	1596.00	1550.50	45.50
	Thursday eve Class	1918.40	1255.00	663.40
	New Book Class	156.00	280.00	-124.00
	Spring Classes	1900.00	1355.38	544.62
	Summer Dancing	3462.00	3862.15	-400.15
	Charity Dance	866.00	811.00	55.00
	Bi-annual Ball	84.00	674.92	-590.92
	Perth book & CD	30.00	0.00	30.00
	Total Charitable Activities	12,360.40	12,118.95	241.45

Notes to the Accounts for the Year to 30 April 2019

3. Other Activities	2018/19	2017/18
	£	£
Highland Gateway	61.40	0.00
Printing, Postage & Stationery	106.39	422.29
Insurance	129.00	126.00
Website	60.00	80.23
Sports Medicine Clinic	30.00	30.00
Equipment testing	0.00	30.00
Demonstation Team	33.60	0.00
Total Other Activities	420.39	688.52

4. Governance Costs	2018/19	2017/18
	£	£
Honorarium - Secretary	475.00	550.00
Honorarium - Treasurer	0.00	0.00
Ex Gratia Payment to Independent Examiner	0.00	0.00
Meeting Room Hire	336.00	0.00
AGM	232.51	0.00
Disclosure Protection	0.00	50.00
Total Governance Costs	1043.51	600.00

5. Funds	2018/19	2017/18
	£	£
Year end in bank - Treasurer's Account	4815.97	6704.32
Less outstanding cheques		-180.00
	4815.97	6524.32
Year end in bank - Reserve Account	<u>5550.00</u>	<u>5528.30</u>
Total funds in bank	10365.97	12052.62
Petty Cash	86.85	50.00
Total cash - 2 class floats	35.00	35.00
Total funds available	10,487.82	12,137.62

All funds were unrestricted

**Independent Examiner's Report to the Trustees of
The Royal Scottish Country Dance Society (Perth and Perthshire Branch)**

I report on the accounts of the charity for the year ended 30th April 2019, which are set out on pages 3 to 5.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the Accounts.

Independent examiner's statement


In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
- to prepare Accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.


John Graham

Crimble, Muirhall Road, Perth, PH2 7BQ

Date 27th May 2019